



Celebration Learning Center

Celebration Preschool & School-Age Program

1135 Bluebell Drive * Livermore, CA 94551 * Phone 925.245.1252

Admission Agreement

2010-2011 School Year

Celebration Preschool is here to provide developmentally appropriate classrooms that focus on the process of learning, and help children enjoy successful experiences. Service is provided between the hours of 7:00 a.m. and 6:00 p.m. Monday through Friday.

The Tuition for _____, for the _____ year
(Student's Full Name)
old class is \$_____ per month.
(Standard Tuition Fee)

- ◆ **Student Registration & Supply Fee: \$100.00 per child**
Registration fee is payable at time application is made. This is not refundable. Students must re-register Each school year, and separately for our summer program.
- ◆ **Multiple Child Discount**
A discount will vary on multiple children enrolled from the same family. See breakdown:
2nd child, 15%, 3rd child, 30%, 4th child, 50%. The discount will also include families that have children Enrolled in both CLC and Celebration Preschool with the discount divided equally between both programs.
- ◆ **Nap Time Linen**
The preschool will provide a cot sheet for children that are enrolled in our full day program.
A one time **\$12.00** fee will be billed upon enrollment.
- ◆ **Snacks & Lunch**
Half Day program includes one nutritional snack. Full Day program includes two nutritional snacks and a lunch.
- ◆ **Vacation Credit**
Students and/or families must be enrolled six months before they qualify for Vacation Credit. We allow a one week vacation from school without charge per school year, based on your registered schedule for the previous six months. It may be taken on a weekly basis. All vacation requests must be submitted in writing to the Celebration Learning Center Office at least two weeks in advance.
- ◆ **Tuition Payments**
Tuition payments will be made at the preschool office. Tuition payment is due the first of each month. If tuition is not received by the 10th of each month a **\$25.00** late fee will be charged, plus additional **\$10.00** will be assessed each week for payment that is not received. Tuition includes days when the preschool is closed.
- ◆ **Tuition Increase**
Parents will receive a 30 day written notice prior to annual tuition increases.
- ◆ **Late Pick-Up Charge**
After 12:00 p.m. and 6:00 p.m. there is a **\$1.00** per minute late charge. This charge will be added to the monthly tuition statement, and is due with tuition payment.
- ◆ **Hourly Rate**
Parent's may request that their child attend preschool beyond their scheduled time. *This must be pre-arranged with the Director. A \$12.50 hourly fee will be charged.*

◆ **Returned Checks**

A \$35.00 fee will be charged for all returned checks.

◆ **Withdrawals**

A withdrawal may be implemented by completing a Preschool Notification Form, and submitting it to the Preschool Office a minimum of 30 days in advance of the requested last day of attendance. The 30 days is determined from the day that the form is received by the Preschool Office. Your school account will be charged or refunded accordingly.

◆ **Rights of Licensing**

Celebration Preschool is licensed by the California Department of Social Services, Community Care Licensing; (license number). The Department or Licensing Agency shall have the authority to interview children, or staff, and to inspect and audit child or facility records without prior consent. The licensee shall make provisions for private interviews with any children or staff member; and for the examination of all records relating to the operation of the childcare center. The Department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect, or inappropriate placement.

◆ **Termination**

Termination is caused by, but not limited to:

1. Omission or misrepresentation in filling out admission forms.
2. Repeated inappropriate behavior and or language.
3. Failure to meet the terms of tuition.
4. Inability of child and school to obtain mutual benefit from the programs at Celebration Preschool.
5. The enrollment of a child who is not fully potty trained.
6. Failure to comply with regulations covered in the Celebration Preschool Parent's Handbook.
7. The enrollment of a child having a physical, emotional, or psychological disorders that are beyond the capabilities and or expertise of the teaching staff.

I hereby authorize Celebration Preschool to call an emergency ambulance in case of accident or acute illness, and to arrange for necessary emergency medical care, in case I am not immediately available. Any qualified physician, called by Celebration Preschool, may treat and do whatever is necessary for the health and well being of my child. It is understood that a conscientious effort must be made to notify me (parent/guardian) before such action will be taken.

Mother's Signature or Legal Guardian

Date

Father's Signature or Legal Guardian

Date

CLC Director's Signature

Date